

## Fines and Fees Schedule

(Effective January 1, 2019)

### Overdue Charges

Fines are **overdue charges** for library materials held longer than the prescribed period. Fines are automatically computed per item and per day for materials returned after the date the item is due. There is a maximum amount charged based on the type of item.

<b>Books/Magazine</b>	\$ .25 per day up to maximum of \$10.00
<b>Music CDs</b>	\$ .25 per day up to maximum of \$10.00
<b>DVDs</b>	\$1.00 per day up to maximum of \$10.00
<b>ILL Items</b>	\$ .50 per day up to maximum of \$25.00
<b>Audio Books (Leased)</b>	\$ .50 per day up to maximum of \$25.00

### Replacement Fees and Processing Charges

Patrons are responsible for replacement charges of items that are lost, damaged or unreturned. Items not returned within six months of the last date the item was due, are considered lost and patrons will be charged the replacement value of the items, the maximum allowed fines and appropriate processing fees. Patrons may not offer substitute items in lieu of payment for lost and damaged items.

The **replacement fee** is the price of the specific item as recorded in the item record.

There is a \$5.00 **processing fee** charged to help cover the costs of handling the replacement of a lost or damaged item.

### Blocks

The borrowing privileges of patrons are blocked when their total fines and fees amount is \$5.00 or more. Please return your items to the Library on time to avoid paying charges.

### Lake County Public Library

Patrons who check out items belonging to Lake County Public Library will be charged Lake County Public Library fees.